

# Lanor Junior Middle School School Council

## Minutes of the Meeting on Thursday October 3, 2024

**Place:** Lanor JMS Library, 450 Lanor Avenue, Etobicoke, ON & MS Team (HYBRID)

**Time:** 7:00 p.m

**Voting members  
present:**

Andrea M (chair)  
Terri F (treasurer)  
Seema P  
Steve F  
Tamara C  
Katie C (minute taker)  
Angel M  
Philina C  
Patricia O  
Ghazia W (online)  
Leah P (online)  
Sonia M (online)  
Karmen P (online)  
Toli A (online)

**Staff:**

Bill Mah (principal)

**Parents:**

Rose B  
Thanh N  
Steve B

**Voting member  
regrets:**

Candice Z  
Jaclyn C  
Tonya B  
Gladys J  
Natasha M  
Rebekah W  
Michaela E-P

### 1. Welcome & Land Acknowledgment

The land acknowledgment was read by Andrea's son.

### 2. Approval of September 19, 2024 Minutes

Motion to approve minutes approved with correction to spelling of Tamara's name.

# Lanor Junior Middle School School Council

## 3. Council Roles

- Council by-laws allow for up to 25 members; 21 nominations, all acclaimed (names in attendance). Future council member nominations to be brought to council meetings for voting/acclaim.
- The Secretary position is still open and no one has been nominated or expressed interest. Katie suggested rotating the note taker at each meeting for the interim. Katie volunteered for this meeting.

**Action: Andrea to ask for a volunteer note taker at each meeting.**

- Discussion regarding optional sub committees and those interested in those committees. Sub committees will meet outside of council meetings for ideas and bring them to meetings.
  1. Fundraising leads: Angel and Ghazia both interested.
    - Council voted unanimously in favour for Angel and Ghazia to co-lead.
  2. Communications / engagement leads: Patricia & Ghazia both interested.
    - Council voted unanimously in favour for Patricia and Ghazia to co-lead. Rose is also interested in helping with communications.
  3. Safe and caring schools (committee with Mr Mah and teachers). Tonya was lead last year & provided an overview of the role. Mr. Mah will notify the council when meetings take place. Angel & Sonia both interested.
    - Council voted unanimously in favour for Angel and Sonia to co-lead.
  4. Grants lead. No one is currently interested. Discussion on how we learn about grants. Multiple sources, Community Ward, Mr. Mah, etc. Jaclyn did this in the past, and has info she can share with anyone interested. Early Dec school council innovation grant is due. Katie and Rose have experience. Katie is not interested in leading, but can help. Rose is not on council, but can help. Morning munch needs grants (Melissa F leads)
  5. Ward rep / external engagement. No one is interested at this time.
- Note, the only role we must fill is secretary. The others are optional.

**Action: Andrea to connect co-leads via email.**

# Lanor Junior Middle School School Council

## 4. Chair Report

- Schedule and format for the council meetings discussed, including:
  - options for hybrid, in person or online; set day of the month, alternate days, or set week; set out a calendar for the year (required).
  - Timing is important for the Nov meeting if SAC wants to help with/be present at the Dec concert.

**Action: Andrea sends a survey to the council to get feedback on best day(s), formate, etc. Bring data back to the November meeting and use data to set schedules for the rest of the school year.**

**Action: Next meeting Nov 7, hybrid, 7pm**

## 5. Communication

- Lanor council website [lanor.ca](http://lanor.ca) was created by Steve and is for the SAC to decide how they want to use it. Steve will not be updating it.
  - Council voted unanimously to use the website for council.
- Facebook page – Lanor SAC set up a Facebook page and has been posting on the Lanor parents page. Discussion on the goal/purpose of the FB page. Discussion regarding community engagement; this could be the responsibility of the communications sub group. Need to also figure out a way to advertise the new website and facebook page. Suggestion of paper notice in backpacks and or teacher interviews in Nov as a possible way to communicate (set up a council table).

**Action: Communicate with school community about website and Facebook**

## 6. Fundraising and Events

- Discussion regarding goals for the year:
  - Should we have fundraising goals? Short term and or long term? (no decision made)
  - Do we want goals for what we are using the money for? (many in favor)
  - Desire to know what is covered by school or board and what is not (Andrea). Mr. Mah noted the teacher budget is \$500 per class from the school board and can only order from board approved vendors.

# Lanor Junior Middle School School Council

- Patricia suggested going over some of the tasks from last year. Track and field bussing, technology, jerseys, etc.
- What can benefit the most students and the students with the greatest needs?
- Need to understand the needs and gaps at the school and how people want to engage in the school.
- Mr. Mah discussed the school improvement plan, 4 yr plan with pillars. We used to focus on our own plan but this year the Board gave goals and we had to come up with a plan with the exception of the indigenous learning goal (given goal). Started working on it last PD Day. Staff need a committee to put the plan together. Suggested waiting until we have the schools plan to do this. Mr Mah will attempt to bring this to the next meeting
- Last year \$100 to each teacher from the council was greatly appreciated. Steve suggested allocate to the teachers Sep each year (16 teachers at the school). Terri says waiting until Nov is best as we need to ensure all previous year financial commitments are met.

**Action: Bring up motion to grant \$100 to each teacher at the Nov 7 SAC meeting.**

- Council discussion regarding setting guiding principles to help us decide what to fund/not fund.
- Guiding principles for spending approval discussed and agreed to by council:
  1. Not funded/ no alternative funding sources; and or
  2. Benefits many students; and or
  3. Benefits the students that need it most.

**Action: Bring back guiding principles for the next meeting so we can see how they sit with the committee.**

## **7. Spending Proposal**

(a) Proposal for discussion - Eco Club Ice Cream Party

- Requesting \$225 to fund 3 prizes (\$75 each for pizza/ice cream party) throughout the year to classes who correctly recycle.
- Terri confirmed we have enough to cover this from the curriculum night pizza
- Rose and Andrea confirmed that the club is well attended - a variety of kids from grade 1-8 participate. Mr. Mah spoke to the daily activities of the ECO Club.
- Motion to approve the grant- approved by vote of 13 in favour.

# Lanor Junior Middle School School Council

## 8. Principal's Report

- Curriculum Chair Roles were reposted and Ms. Do and Ms. Perestrelo renewed their roles. Ms. Perestrelo- Intermediate, language and arts. Ms. Do – Junior classes, math and science
- Provided update on the washroom vandalism
- Council website looks great
- IEPs come out the day after thanksgiving 2 copies and sign and send back

## 9. Events

### (a) Curriculum night

- \$500 raised.
- Terri and Steve writing a document on learnings - what we did, what happened, what we recommend for next year. Files will be saved in central council files for future reference.
- Volunteers that night -18 parents and 13 kids (former students)
- Goals achieved - no big lines, good amount of food, made money
- Volunteers made it to teacher rooms
- Mr Mah thanked council for feeding staff well appreciated

### (b) Halloween dance

- Thursday Oct 24, 6-8pm, K to 8 with parents
- \$10 per ticket per child (parents free)
- Flyer to be shared with families and payment set up on cash online.
- Jaclyn, Sonja, Seema the organizing committee.
- Volunteers needed for the night (set up, during, and clean up)
- Will provide financial support if needed.

**Action: Patricia to draft language for council to use when communicating financial support available. Language to be used for all events**

### (c) Lunch Box

- Steve provided an update on how the program works. We decide the amount to upcharge (profit for council). Program creates funding that allows the school to subsidize lunches through the school.
- Mr Mah - mentioned it is another thing for Lily to do but is on board if SAC wants it/parents want it
- Discussion on whether this would negatively impact Lunch Lady program. Goal would be to maintain Lunch Lady and add a second option for more lunches to be

## Lanor Junior Middle School School Council

purchased; not replace Lunch Lady orders. Mr. Mah estimates about 2 dozen kids order Lunch Lady.

- Council interested in exploring the option. Seema offered to create a survey to families to gauge interest, price sensitivity, etc.
- Council voted unanimously to explore lunch options.

**Action: Seema to draft a survey to families regarding lunch program options. Data from survey to inform council's decision on what programs to offer.**

(d) Tamara's art proposal - "Faces of Lanor"

**Action: proposal to be added to agenda for next meeting**

(e) School council innovation grant – due early Dec

- Tamara and Angel – interested in art and will take the lead

**Action: Tamara and Angel to work on a proposal/idea and bring it to the Nov 7 meeting.**

**Action: Andrea to share details on the grant with Tamara and Angel.**

### 10. New business

- Day of truth and reconciliation (Rose) We wore orange shirts. Want to embrace the date- celebrating dates but learn about the culture and embrace the culture in an appropriate way. Can we do something more formal next year?
- Mr. Mah – we shared resources. One teacher with a lot of resources and experience shared them with them. Did not hold assembly.
- Could that teacher be the lead for next year? Lead the assembly (Patricia)
- Could we have a guest speaker (Tamara)
- Potentially something to be built into the

Minutes reviewed by: Andrea Makowiecka and Bill Mah

Minutes approved by council: DATE